

Norms

1. Be respectful

2. Start/end on time

3. Keep the goal in mind

4. Be solution focused

**TAP Leadership Team**

**MEETING AGENDA**

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| **DATE** | **7/28/14** | | | | **MAJOR TOPIC (circle as applicable)**  **Data** IGPsClusters Evaluation | | | | |
| **Facilitator:**  **Time Keeper:**  **Recorder:** | **Ms. Dove, Mr. Gaitan**  **Ms. Hutchinson**  **Ms. Barcelona** | | | | | | | | |
| **ATTENDEES SIGN-IN** | | | | | | | | | |
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| **NEED** | To dig deeper into school-wide data and determine a skill for cycle 2. To create a school goal based on our data. To create a pre-test for field testing. | | | | | | | | |
| **DATA SOURCE** (circle one) | | | | | | | | | |
| **Statewide Assessment** | **Benchmark**  **Testing** | **Classroom Assessment** | Field Testing | Student Work in Cluster | | Teacher Evaluation(s)/  CODE | | Cluster Documentation | IGPs |
| Other (specify) |  | | | | | | | | |
| **OUTCOME** | Identify needed skills for cycle 2 based on school-wide data. Create pre-tests for field testing. | | | | | | | | |
| **MEETING ACTIVITIES: Learn**   **Develop** | | | | | | | **MATERIALS NEEDED** | | |
| 1. Finalize school goal 2. Dig deeper into foundational skils (K-2) and Informational Text (3-5) 3. Determine needed skill for cycle 2 | | | | | | | EOG testing results  Case 21 data  MAP data | | |
| **FOLLOW-UP ACTIVITIES: Apply Evaluate** | | | | | | | **PERSON(S) RESPONSIBLE** | | |
| 1. Develop a pre-test for field testing 2. Develop a plan for administering pre-tests 3. Master teachers complete IGP options | | | | | | | Master Teachers | | |