

Norms

1. Be respectful

2. Start/end on time

3. Keep the goal in mind

4. Be solution focused

 **TAP Leadership Team**

 **MEETING AGENDA**

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|  **DATE** |  **7/28/14**  | **MAJOR TOPIC (circle as applicable)** **Data** IGPsClusters Evaluation |
| **Facilitator:****Time Keeper:****Recorder:** | **Ms. Dove, Mr. Gaitan****Ms. Hutchinson****Ms. Barcelona** |
| **ATTENDEES SIGN-IN** |
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| **NEED**  | To dig deeper into school-wide data and determine a skill for cycle 2. To create a school goal based on our data. To create a pre-test for field testing.   |
| **DATA SOURCE** (circle one) |
| **Statewide Assessment** | **Benchmark****Testing** | **Classroom Assessment** | Field Testing | Student Work in Cluster | Teacher Evaluation(s)/CODE | Cluster Documentation | IGPs |
| Other (specify) |  |
| **OUTCOME** | Identify needed skills for cycle 2 based on school-wide data. Create pre-tests for field testing.  |
| **MEETING ACTIVITIES: Learn**   **Develop**  | **MATERIALS NEEDED** |
| 1. Finalize school goal
2. Dig deeper into foundational skils (K-2) and Informational Text (3-5)
3. Determine needed skill for cycle 2
 | EOG testing resultsCase 21 dataMAP data |
| **FOLLOW-UP ACTIVITIES: Apply Evaluate**  | **PERSON(S) RESPONSIBLE** |
| 1. Develop a pre-test for field testing
2. Develop a plan for administering pre-tests
3. Master teachers complete IGP options
 | Master Teachers |