

Norms

1. Be respectful

2. Start/end on time

3. Keep the goal in mind

4. Be solution focused

**TAP Leadership Team**

**MEETING AGENDA**

|  |  |  |  |  |  |  |  |  |  |
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| **DATE** | **8/19/14** | | | | **MAJOR TOPIC (circle as applicable)**  **Data** IGPsClusters Evaluation | | | | |
| **Facilitator:**  **Time Keeper:**  **Recorder:** | **Ms. Dove, Mr. Gaitan, Ms. Sides**  **Ms. Simpson**  **Ms. Lundsgaard** | | | | | | | | |
| **ATTENDEES SIGN-IN** | | | | | | | | | |
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| **NEED** | To look at pre-test and rubric directions, and make a final plan for field testing | | | | | | | | |
| **DATA SOURCE** (circle one) | | | | | | | | | |
| **Statewide Assessment** | **Benchmark**  **Testing** | **Classroom Assessment** | Field Testing | Student Work in Cluster | | Teacher Evaluation(s)/  CODE | | Cluster Documentation | IGPs |
| Other (specify) |  | | | | | | | | |
| **OUTCOME** | To have a final plan in place for field testing and administering pretests | | | | | | | | |
| **MEETING ACTIVITIES: Learn**   **Develop** | | | | | | | **MATERIALS NEEDED** | | |
| 1. Review pretests, rubrics and directions for pretests-Do we all agree? 2. Break into cluster groups, develop a plan and finalize details for field testing | | | | | | | LAUSD-website with pretrsts, rubrics and directions | | |
| **FOLLOW-UP ACTIVITIES: Apply Evaluate** | | | | | | | **PERSON(S) RESPONSIBLE** | | |
| 1. Decide on classrooms to field test in and consult with teachers 2. Make a plan to complete pre-tests and secure a date | | | | | | | Master Teachers | | |