

Norms

1. Be respectful

2. Start/end on time

3. Keep the goal in mind

4. Be solution focused

**TAP Leadership Team**

**MEETING AGENDA**

|  |  |  |  |  |  |  |  |  |  |
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| **DATE** | **8/25/14** | | | | **MAJOR TOPIC (circle as applicable)**  **Data** IGPsClusters Evaluation | | | | |
| **Facilitator:**  **Time Keeper:**  **Recorder:** | **Ms. Dove, Mr. Gaitan, Ms. Sides**  **Ms. Foy**  **Ms. Hutchinson** | | | | | | | | |
| **ATTENDEES SIGN-IN** | | | | | | | | | |
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| **NEED** | To present school goal for the 2014-15 school year  To present pre-test data and determine next steps and planning for field testing | | | | | | | | |
| **DATA SOURCE** (circle one) | | | | | | | | | |
| **Statewide Assessment** | **Benchmark**  **Testing** | **Classroom Assessment** | Field Testing | Student Work in Cluster | | Teacher Evaluation(s)/  CODE | | Cluster Documentation | IGPs |
| Other (specify) |  | | | | | | | | |
| **OUTCOME** | To have a final plan in place for field testing and administering pretests | | | | | | | | |
| **MEETING ACTIVITIES: Learn**   **Develop** | | | | | | | **MATERIALS NEEDED** | | |
| 1. Present school goal 2. Present pre-test data to team. Discuss findings and next steps in terms of strategies/teaching practices. 3. Determine next steps for field testing and begin planning | | | | | | | School data | | |
| **FOLLOW-UP ACTIVITIES: Apply Evaluate** | | | | | | | **PERSON(S) RESPONSIBLE** | | |
| 1. Bring back field testing data to present to team | | | | | | | Master Teachers | | |